

# Great Alne & Kinwarton Memorial Hall

## 99<sup>th</sup> Annual General Meeting

### Thursday 22 October 2020

#### Present:-

Mr Martyn Davey (Chair), Mrs Mollie Davey, Dr Peter Harris, Mr Geoff Harrison, Mrs Sue Jones, Mr John Kinnersley,

Also present:-

Mr Kass Aukstolis, Mr Tim Barnsdale, Mr Lynn Bowring, Mr David Bradley, Mrs Linda Bradley, Mrs Jean Bull, Mrs Margaret Earle, Mrs Jane Harris, Mrs Judy Smith.

#### 1. Welcome

Mr Davey opened the meeting and extended a warm welcome to all present. He then paid tribute to Jackie Warren who died in September. He said that Jackie had joined the Hall committee in October 2001 as Great Alne School's first Representative Trustee and served as the Hall Secretary from 2002 until 2008. Following her retirement from her role at the school she became an Elected Trustee. He noted that Jackie was a tireless fundraiser for the Hall and will be remembered especially for her contributions to the Village BBQ and the Christmas Supper.

Those present then stood for a minute's silence.

#### 2. Apologies

Apologies were received from Mr Peter Bostock, Mrs Gill Bostock, Mrs Hazel Bowring, Mr Bernard Bull, Mrs Cham Dearling, Mrs Marie Holding, Mrs Susan Kinnersley, Mr Chris Moody, Mrs Margaret Moore, Mr Gareth Roberts-Davies, Mrs Judi Smith, Mrs Katrina Woodger and Mrs Diane Wright MBE

#### 3. Minutes of the Previous Annual General Meeting

The minutes of the AGM held on 13 June 2019 were taken as read. Mr Davey asked those present at the last AGM whether the minutes could be signed as a true record of proceedings.

Proposed – Mr Geoff Harrison                      Seconded – Mrs Sue Jones  
Agreed unanimously

#### 4. Chairman's Report - Mr Martyn Davey

The Chairman began by reviewing achievements against plans for the previous twelve months:-

##### ***i. Make an operating surplus***

An operating surplus was made for the first time since 2005/6. Although income from hirings had been slightly lower than in 2018/19 due to the COVID-19 lockdown in March, expenditure had been significantly lower due to reduced spending on oil, cleaning, and repairs and maintenance. Taken together this resulted in a surplus of approximately £1,500.

##### ***ii. Continue to arrange fund raising events***

During the year the following events were organised:-

- The annual Village BBQ held on 28 June
- A Christmas Coffee Morning and Art Exhibition held on 30 November. The exhibition was kindly put on by the Great Alne Art Group
- Christmas is Coming! A free event for residents of Great Alne and Kinwarton held on 1 December.
- The Annual Christmas Supper and Music Hall held on 14 December
- The monthly Film Club evenings. Only 9 screenings took place rather than the usual 10 due to the Covid outbreak.

Taken together the events raised over £3,800 for Hall improvements.

**iii. Install bi-fold doors**

The bi-fold doors were installed in the autumn of 2019 but sadly have not been used due to the closure of the Hall since March.

**iv. Install garden security lights**

Security lights have been installed to the rear and side of the Hall, along with 2 proximity sensors. The lights are activated when anyone approaches the garden from the front of the Hall or from Appleby Close.

**v. Install garden watering system**

A watering system has been installed and is activated by a timer clock mounted on the garden tap.

**vi. Install LED lights in cloakrooms and the committee room**

LED lights have been fitted in the two cloakrooms at the stage end of the Hall, also in the adjacent corridors. LED lights will be fitted in the committee room and entrance corridors in due course.

**vii. Upgrade the Film Club sound system**

The sound system has been upgraded to Dolby 4.1 and was used to its full potential for the screening of Bohemian Rhapsody in December!

**viii. Modernise the Hall website**

The Hall website has been redeveloped using WordPress. It is now much easier to maintain and works equally well on smart phones, tablets, laptops and desktops.

**ix. Stage Hall Centenary Calendar Photographic Exhibition**

The exhibition took place in March and attracted over 80 entries. The selection of images for the calendar was very difficult because of the high quality of the photographs. The calendars are now available for sale.

**x. Begin to plan the Hall's VE Day and Centenary celebrations**

The VE Day celebrations had to be cancelled due to the Covid lockdown. Plans for our Centenary celebrations have been put on hold for the time being.

**xi. Decide new programme of long term improvements**

For the same reason, no work has been done yet to create a long term improvement programme

As regards 2020/21, the Chairman said that the sole aim was to 'keep our head above water'! He then went on to speculate about the Hall's worst case financial position at the end of the year and suggested that there could be a surplus of around £3,600! This was because we had received a Government grant of £10,000 to help cope with the problems caused by the enforced closure of the Hall during the Covid lockdown. Otherwise there could be a loss of £6,400. He said that if the Covid problems persisted throughout 2021/22 the Hall faced a potential loss of around £3,500 after taking the 100 Club surplus and interest on investments into account and cutting costs to the absolute minimum. This would in effect offset the 2020/21 surplus and real losses would not have to be faced until 2022/23.

The Chairman concluded his report by thanking members of the committee for all their help during 2019/20. He also thanked the residents of Great Alne and Kinwarton for their support over the same period. He then invited questions.

Mr Harrison asked about the Hall's investments and queried whether they had been affected by the Covid pandemic. Mr Davey said that they seemed to be holding up quite well in the circumstances. He

added that the investments were made with a view to long term income generation rather than short term capital gains.

Mr Bowring queried what the Hall's long term improvement plan might involve. Mr Davey said that nothing had been decided or even discussed but it could involve updating and/or extending the kitchen, or extending the chair store for example. That said, the committee was open to other ideas from local residents and Hall users.

Dr Harris referred to the bookings situation and said that a number of parties and wedding receptions had been cancelled due to the Covid restrictions. However some had been postponed until 2021. He said that hirers appeared to be 'keeping faith' with the Hall.

There were no other questions.

## **5. Treasurer's Report**

Mr Davey gave the Treasurer's Report on behalf of Mrs Katrina Woodger.

The Annual Accounts were projected onto the screen for everyone to see. These were then reviewed as part of Treasurer's report for 2019/20.

### ***Income***

Overall income for the year totalled £24,816.85. This included £6,356 in regular bookings, £5,439 in one-off bookings, £3,891 in general fund raising, £1,278 in Film Club takings and £4,928 in 100 Club subscriptions.

### ***Expenditure***

Expenditure for the year totalled £24,865.25, considerably less than in 2018/19 due to significantly lower capital expenditure. As a reported earlier, oil expenditure was also lower, along with cleaning and repairs and maintenance.

### ***Capital Outlay***

The capital outlay for the year was £8,494.87. The main item of expenditure was the bi-fold doors which cost £6,080. Other significant items included curtains for the new bi-fold door (£360), the garden watering system (£128), the garden security lights and sensors (£555) and the sound system upgrade (£1,216).

### ***Balance Sheet***

The Hall accounts showed a net deficit for the year of £48.40.

Total net current assets at the end of the year were £38,296.51.

Investments in the COIF Fixed Interest have a book value of £25,000 and a year-end market value of £24,685.51. The accumulated return on the investment to 31 March 2020 was £3,832.38.

Mr Davey reported that Mr Peter Bostock had examined the accounts and found them to be correct.

Mr Davey then invited questions.

Mr Harrison queried the 100 Club figures in the accounts. Mr Davey explained that the Hall's financial year and the 100 Club year were not the same which obscures the profitability of the Club. It is still generating £2,400 a year for Hall improvements.

Mr Barnsdale asked what the situation was regarding regular hirers. Mr Davey said that only the Tap Dance Class and the Friday Art Class had returned to the Hall so far. The organisers of the Zumba Gold

class, the Dog Club, the Wednesday Art Group and the WI had all decided not to return yet although they could do so if they wished. The Folk Dance class would not be able to resume because they would not be able to follow the social distancing rules.

Dr Harris commented that there had been enquiries about the availability of the Hall for regular hire which could be followed up if any class closes.

There were no other questions.

The Chairman then asked if the accounts as presented by the Treasurer could be adopted.

Proposed - Mr John Kinnerley                      Seconded – Dr Peter Harris  
Agreed unanimously.

## **6. Election of Trustees and Officers**

### ***Elected Trustees (6)***

All of the current trustees offered themselves for re-election. A vacancy had arisen due to Mrs Di Wright's retirement. There were no other candidates.

<b>Name</b>		
1	Mr Richard Cockman	3 Mrs Mollie Davey
2	Mr Martyn Davey	4 Dr Peter Harris
		5 Mr Geoff Harrison
		6 Vacancy

Vote en bloc

Proposed:- Mr David Bradley                      Seconded:- Mrs Judy Smith  
Agreed unanimously

### ***Representative Trustees (6) (No election necessary)***

<b>Name</b>	<b>Organisation</b>
1 Mr Cliff Armstrong	Kinwarton Parish Council
2 Mrs Marie Holding	Great Alne Parish Council
3 Mrs Sue Jones	Great Alne & Kinwarton Women's Institute
4 Mr Gareth Roberts-Davies	Kinwarton with Great Alne Parochial Church Council
5 Mr Chris Moody	Great Alne Cricket Club
6 Mrs Katrina Woodger	Great Alne School

Mr Gareth Roberts-Davies had been nominated by the Parochial Church Council to be their representative on the Committee following Mr John Kinnerley's retirement.

### ***Co-optative Trustees (3) (Appointed by the Committee)***

No candidates were proposed at the meeting. Up to 3 Co-optative Trustees can be appointed by the Committee at any time.

### ***Election of Officers***

Mr Martyn Davey and Mrs Katrina Woodger offered themselves for re-election as Chairman and Treasurer respectively. There were no other candidates and there were no offers to fill the vacant Secretary role.

Vote en bloc

Proposed:- Mr David Bradley                      Seconded:- Mr Geoff Harrison  
Agreed unanimously

## **7. Any Other Business**

Mrs Davey said that she would still like to organise a Christmas Coffee Morning on Saturday 28 November if possible, subject to the necessary Covid restrictions, and queried whether there was any enthusiasm for it. Following a short discussion and a show of hands it was clear that those present were unanimously in favour of holding the event.

The Chairman then reported that he had received an email from Mrs Margaret Moore thanking members of the Committee for the work they do to help run, maintain and improve the Hall and for organising events for the village.

Mr Harrison thanked the Chairman and Mrs Davey specifically for their contribution to the management and development of the Hall. It was much appreciated.

Mr Davey thanked Mr Harrison for his kind remarks. He then thanked everyone for attending and closed the meeting at 7.45pm.